

CONFIDENTIAL

8 MAR 1970

MEMORANDUM FOR: Chief, Information Systems Analysis Staff

SUBJECT : Classification Markings on Agency Regulations

1. Attached are two recently revised regulations having pages which are classified "Administrative Internal Use Only" on the front side and "Confidential" on the back. While it is understood that these revisions are intended to be filed in binders which are stamped Secret, it is felt that any extra copies or copies which are not immediately filed may be left exposed simply because of the front page classification.

2. In short, it is felt that the method of marking is not a good security practice and it is requested that if separate pages cannot be used, the higher classification of a page of material should be used for both sides.

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Chief, Physical Security Division
Office of Security

Atts

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HQ. INSTRUCTION SHEET 914

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
		7/9/69			1/23/76	Paragraph 2 is revised to generally update the regulation for clarity, and is declassified.
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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Approved For Release 2007/07/25 : CIA-RDP86-00674R000200040006-1

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OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
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	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks: <i>To answer your question - "yes" Hopefully by the time we would have such a revision ready we would also have the sources and methods</i>			
FOLD HERE TO RETURN TO SENDER			
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protection system
worked out also and
could include it.

B,

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TO	NAME AND ADDRESS		DATE	INITIALS	
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COMMENT		FILE		RETURN	
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Remarks: In view of ICC memo & our mtg w/ [redacted] last week, don't you think we shud review/revise [redacted] attached? If so, I'll take care of it.					
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